

August 11, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 11<sup>th</sup> day of August, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman  
Bill Graves, Vice-Chairman  
Dorinda Harvey, Secretary

Member George Skinner was absent.

Others present were: Kerrie Hudson, Sherry Autry, Andy Reiger, Terron Manning, Tammy Howard, Brenda Wakeman, Ellie Sutter, Denise Heavner, F. DeWayne Beggs, Roy Bugher, Donna Roberts, Mike McDanel, and Sylvia Martin.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of August 4, 2003, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #HD-1202 (03) – The purchase and installation of a complete Telephone System and Voice Mail System for the Cleveland County Health Department located at 250 12<sup>th</sup> Ave. N. E. Norman, Oklahoma. The bids, each accompanied by properly executed non-collusion forms, are on the following page:

| <b>CLEVELAND COUNTY BID SUMMARY</b>   |                                     |                             |                        |                     |                             |                                |                    |
|---|-------------------------------------|-----------------------------|------------------------|---------------------|-----------------------------|--------------------------------|--------------------|
| <b>List of Individual Bidders</b>   |                                     |                             |                        |                     |                             |                                |                    |
|   | <b>Communication Services, Inc.</b> | <b>Communitech Inc.</b>     | <b>Diverse CTI</b>     | <b>SBC</b>          | <b>Tag Technology, Inc.</b> | <b>Travis Voice &amp; Data</b> |                    |
| BID: #HD-1202 (03)  |                                     |                             |                        |                     |                             |                                |                    |
| DEPT: Health Department   |                                     |                             |                        |                     |                             |                                | <b>Awarded To:</b> |
| DATE OPENED: 8/11/03  | 1                                   | 2                           | 3                      | 4                   | 5                           | 6                              | TABLED             |
| <b>List of Individual Items</b>   |                                     |                             |                        |                     |                             |                                | 8-11-03            |
| The purchase and Installation of a Complete Telephone System for the County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma. |                                     |                             |                        |                     |                             |                                |                    |
| <b>PROPOSAL:</b>  |                                     |                             |                        |                     |                             |                                |                    |
| <b>Bid Price for Proposed System:</b>   | \$69,195.00                         | \$45,781.25                 | \$59,904.12            | \$66,238.29         | \$57,406.00                 | \$71,600.00                    |                    |
| <b>Less Trade-in:</b>   | <b>2,165.00</b>                     | <b>530.00</b>               | <b>2,800.00</b>        | <b>1,933.21</b>     | <b>2,000.00</b>             | <b>0</b>                       |                    |
| <b>TOTAL BID PRICE:</b>   | \$67,030.00                         | \$45,251.25                 | \$57,104.12            | \$64,350.08         | \$55,406.00                 | \$71,600.00                    |                    |
| Approximate Installation Start Date:  | 8-25-03                             | 30 days from accept.        | 5 day notice           | 2 weeks from bid    | August 21, 03               | as needed                      |                    |
| Installation End Date:  | 8-28-03                             | 40 days from acceptance     | 3 business days        | 2 weeks after start | August 29, 03               | as needed                      |                    |
| <b>CONTACT INFORMATION:</b>   |                                     |                             |                        |                     |                             |                                |                    |
| Name:   | Glenn C. Peck                       | Mary Clubb/Tommy Clubb      | Lynn Paschal           | Jan Cooley          | Steve Pebworth              | Mike Harber                    |                    |
| Title:  | Telecom Consultant                  | President/ OperationManager | Communications Analyst | Sr. Account Manager | President                   | Sales Supervisor               |                    |
| Telephone:  | 405-275-8260                        | 405-745-6850                | 405-821-5993           | 405-319-6003        | 405-844-0844                | 405-948-1797 ext. 115          |                    |
| Fax:  | 405-275-8260                        | 405-745-6749                | 405-366-8647           | 405-236-6259        | 405-348-8748                | 405-948-9222                   |                    |
| NON-COLLISION AFFIDAVIT:  | YES                                 | YES                         | YES                    | YES                 | YES                         | YES                            |                    |

Bill Graves moved, seconded by Leroy Krohmer, to accept the bids and to award and/or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #COM-1204 – Six Months (6) Non-Encumbered Contract for the purchase of Cargo Containers for Cleveland County, the bid terms will be from the bid award date through six-months (6) with the option to renew. The bid, accompanied by properly executed non-collusion form is on the following page:

| <b>CLEVELAND COUNTY BID SUMMARY</b>                                 |  |                          |                    |
|---|--|--------------------------|--------------------|
| <b>List of Individual Bidders</b>                                   |  |                          |                    |
|   |  | <b>Mobile Mini, Inc.</b> |                    |
| BID: <b>#COM-1204</b>   |  |                          |                    |
| DEPT: Commissioners   |  |                          |                    |
| DATE OPENED: 8-11-03  |  | 1                        | <b>Awarded To:</b> |
| <b>List of Individual Items</b>                                     |  |                          | Tabled on          |
| Six-Months (6) Non-Encumbered                                       |  |                          | 8-11-03            |
| Contract for the purchase of Cargo Containers for Cleveland County. |  |                          |                    |
|   |  |                          |                    |
| <b>PROPOSAL:</b>  |  |                          |                    |
|   |  |                          |                    |
| <b>NEW MODELS:</b>  |  |                          |                    |
|   |  |                          |                    |
| <b>8' X 20':</b>  |  |                          |                    |
| Brand:  |  | Wholesale Direct         |                    |
| Model:  |  | One Way                  |                    |
| Type of locking system:   |  | Recessed Lock Box        |                    |
| Colors:   |  | Beige                    |                    |
| Bid Price:  |  | \$2,200.00               | Door One End       |
|   |  | \$3,200.00               | Doors on Each End  |
|   |  |                          |                    |
| <b>8' X 40':</b>  |  |                          |                    |
| Brand:  |  | Wholesale Direct         |                    |
| Model:  |  | One Way                  |                    |
| Type of locking system:   |  | Recessed Lock Box        |                    |
| Colors:   |  | Biege & Grey             |                    |
|   |  | \$3,400.00               | Door One End       |
|   |  | \$4,300.00               | Doors on Each End  |
|   |  |                          |                    |
| <b>USED MODELS:</b>   |  |                          |                    |
|   |  |                          |                    |
| <b>8' X 20':</b>  |  |                          |                    |
| Brand:  |  | Wholesale Direct         |                    |
| Model:  |  | As Is                    |                    |
| Type of locking system:   |  | Steel Ext. Bars          |                    |
| Colors:   |  | Various                  |                    |
| Bid Price:  |  | \$1,600.00               |                    |
|   |  |                          |                    |
| <b>8' X 40':</b>  |  |                          |                    |
| Brand:  |  | Wholesale Direct         |                    |
| Model:  |  | As Is                    |                    |
| Type of locking system:   |  | Steel Ext. Bars          |                    |
| Colors:   |  | Various                  |                    |
| Bid Price:  |  | \$2,300.00               |                    |
|   |  |                          |                    |
| Warranty:   |  | N/A                      |                    |
| Exceptions:   |  | _____                    |                    |
| Contact Person:   |  | Joel C. Jones            |                    |
| Title:  |  | Sales Rep.               |                    |
| Telephone Number:   |  | (405) 682-9333           |                    |
| Fax Number:   |  | (405) 682-8883           |                    |
|   |  |                          |                    |
| NON-COLLISION AFFIDAVIT:  |  | Yes                      |                    |

Bill Graves moved, seconded by Leroy Krohmer, to accept the bid and to award and/or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, Bill Graves moved, seconded by Leroy Krohmer, to award County Bid # HD-1199 – The purchase and installation of cluster workstations for the new Health Department Building located at 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma to The Office Planning Group, Inc., in the amount of \$147,877.20. Ms. Howard stated that this was not the low bid but that the bids lower than this one either did not meet the specs or did not meet the time frame to move into the new office building.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to rescind the approval of the Engineering Contract for County Bridge Improvement between the Board of County Commissioners and Engineering Services and Testing, Inc. The Contract is for Bridge replacement in District #3 on 96<sup>th</sup> Ave. between Slaughterville Rd. and Edge of the Earth Rd. (4 structures: 14N3200E1400007, 14N320E1400007, 14N3200E1330009, and a 15' roadway structure) and the bridge located on Bryant Rd. just west of 96<sup>th</sup> Ave. and bridge located on Lewis Rd. just west of 96<sup>th</sup> Ave. (2 structures 14E1340N3190009, 14E1390N3190009). The engineering fee will be \$36,000.00.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to strike discussion, consideration, and/or action to approve the County Bridge Improvement Engineering Contract between the Board of County Commissioners of Cleveland County and Engineering Services and Testing, Inc. for Bridge projects 14E1340N3190009 and 14E1360N3190008.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve a bridge constructed at an existing low water crossing located at 34<sup>th</sup> Street S., From I-35, extending E. to Eastern Ave., (Toby Keith Blvd.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the renewal Contract between the Cleveland County Assessor and Xerox for copier Serial Number R5F024280 in the amount of \$259.00 per month with a \$.01250 price per print. Contract is from July 1, 2003, thru June 30, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Upon the recommendation of Mike McDanel, Assistant District Attorney, Bill Graves moved, seconded by Leroy Krohmer, to approve the Contract Extension between the Cleveland County Sheriff's Office and Francotyp-Postalia for T-1000 Postage Meter & FP-Sli Scale for One Year Initial Term Starting July 1, 2003, thru June 30, 2004, but striking the language "with automatic renewal for consecutive one-year terms at \$30.00 monthly to be billed annually".

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Agreement between the Cleveland County Sheriff's Office and Maguire Disposal for 2-Yard Dumpster and Weekly Trash Service @10501 Hwy 77 Slaughtersville, Oklahoma (Sheriff's Sub-Station) from August 1, 2003, to June 30, 2004, for a monthly fee of \$25.00.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the appointment of Deborah Van Wye, Shirley Martin and Karen Southers (Alternate) as receiving officers for the Youth & Family Center for SQ1A, SQ1C, SQ2, and SQ3.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the July, 2003, monthly report of the following:

- a. Sandra DeSelms, County Treasurer
- b. Dorinda Harvey, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

|                    |                   |
|--------------------|-------------------|
| T1A                | \$ 230,969.24     |
| T1C                | 3,770.19          |
| T2A                | 887,721.12        |
| T2B                | 55,446.39         |
| T3                 | <u>632,769.74</u> |
| Total Unrestricted | 1,810,676.68      |

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

|                               |                                 |           |
|-------------------------------|---------------------------------|-----------|
| a. General Fund               |                                 |           |
| 04-0918 – D2                  | Copelin’s Office Center         | \$ 500.00 |
| 04-1023 – B2A                 | Radio Shack Corporation         | 250.00    |
| 04-1026 – B2A                 | Locke Supply Company            | 500.00    |
| 04-1027 – B2B                 | Sysco Food Services of Ok       | 500.00    |
| 04-1028 – B2B                 | Ben E. Keith                    | 2,500.00  |
| b. Highway Fund               |                                 |           |
| 04-0923 – T2A                 | G. W. VanKeppel Co.             | 750.00    |
| 04-0960 – T2A                 | B & M Oil Company               | 500.00    |
| 04-0994 – T2A                 | T & W Tire                      | 3,000.00  |
| 04-1005 – T2A                 | Mid-Continent Truck Sales, Inc. | 750.00    |
| 04-1006 – T2A                 | Locke Supply Company            | 1,000.00  |
| 04-1011 – T2A                 | Womack Industrial Radiator Co.  | 1,000.00  |
| 04-1012 – T2A                 | Palace Auto Supply              | 1,000.00  |
| 04-1020 – T2A                 | C. L. Boyd                      | 1,000.00  |
| 04-1030 – T2A                 | Lawson Products, Inc.           | 750.00    |
| 04-1043 – T2A                 | Kirby-Smith Machinery           | 1,000.00  |
| 04-1044 – T2A                 | Perfection Equipment Co.        | 750.00    |
| 04-1046 – T2A                 | Drive Train Specialist          | 500.00    |
| c. Health Fund                |                                 |           |
| 04-0944 – MD2                 | Melton Company                  | 1,000.00  |
| d. Sheriff’s Service Fee Fund |                                 |           |
| 04-1024 – CFB2                | Midwest Trophy Manufacturing    | 500.00    |
| 04-1025 – CFB2                | Fuelman of Oklahoma             | 10,000.00 |

The vote was: Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|               |                 |
|---------------|-----------------|
| 03-4310 – SM2 | 03-4584 – T2A   |
| 03-5052 – C2  |                 |
| 03-0377 – MD2 | 03-2956 – CFFP2 |

The vote was: Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

|                                     |              |
|-------------------------------------|--------------|
| a. General Fund                     | \$ 46,857.15 |
| b. Highway Fund                     | 32,903.61    |
| c. Health Fund                      | 6,322.59     |
| d. Assessor's Revolving Fund        | 142.00       |
| e. County Clerk's Preservation Fund | 600.00       |
| f. Fair Board Fund                  | 1,361.88     |

FY02/03

|                                     |             |
|-------------------------------------|-------------|
| a. General Fund                     | \$ 4,742.45 |
| b. Highway Fund                     | 834.07      |
| c. Health Fund                      | 164.88      |
| d. Sheriff's Revolving Fund         | 530.50      |
| e. County Clerk's Preservation Fund | 4,650.00    |

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.